



Lori A. Manns | Marketing/Sales/Business Strategist -Speaker Request Form

Please return this form to: info@qualitymediaconsultants.com

Event Name _____

Event Location _____

City _____ State _____ Zip _____

Event Date _____ Time _____

Company/Event website: _____

Event Type/Description (Include Live/Virtual)

Describe Event Audience (Demographics/Characteristics i.e., business owners/corporate execs, etc)

Total # Confirmed Attendees _____ Expected # Attendees _____

Email List Size _____ Total Social Media Assets (Followers/Fans) _____

How will you promote the event?

Will Lori's appearance be mentioned in your ads/promotions? Yes _____ No _____

Will there be other speakers? Yes _____ No _____ How many? _____

Will you cover audio/visual needs? Yes _____ No _____

What type of speech are you requesting?

Keynote ___ Breakout Session ___ Panel Discussion ___ Short Talk (15-20 min) _____

Do you know what topic you would like Lori to speak on? (choose from most popular topic list)

Please list your offered honorarium or budget: _____

If you are unable to offer an honorarium, please list other assets you are willing to offer.

___ Vendor Table

___ Opportunity to Insert Gift Bags

___ Opportunity to Make offer from stage

___ Other (please list) _____

Would you like to be contacted by phone? Yes _____ No _____

Contact Name _____

Contact Phone (_____) _____

Contact Email _____

Deadline Date for Response _____

[In office use only/ Approved _____ Declined _____ Date _____]